



## HOME PREP CHECK LIST

### Exterior

- Refresh paint so there are no peeling or chipped patches
- Clear gutters and downspouts
- Make sure there is good exterior lighting and all walkway lights and front-door lanterns work
- Remove any moss from the roof

### Yard

- Mow and trim grass
- Prune all overgrown trees and shrubs
- Weed lawns and flower beds and replace dead or dying plants
- Clean grease and oil stains from driveway

### Decks/Patios

- Paint or stain worn areas in wood decks
- Clear grass and weeds from between cracks or seams in concrete
- Secure and clean deck railings

### Windows and Doors

- Polish the hardware on the door
- Refresh paint or stain
- Clean glass and make sure screens are intact
- Make sure the doorbell operates properly and there are no squeaks when the door is opened or closed
- Make sure all windows open and close easily
- Replace cracked windowpanes and those with broken seals

### Entry

- Declutter in entryway to give the appearance of spaciousness
- Make sure lighting is bright and welcoming

### Basement

- Check for water penetration or dampness; call for professional repairs if necessary
- Get rid of musty odors
- Clean furnace and drains

- Make sure light fixtures work
- Arrange storage area in a neat and organized manner
- Sweep/vacuum floor
- Make sure stairway handrail is secure

### **Living Room/Dining Room/Family Room**

- Give the room a fresh coat of paint if necessary (use neutral colors where possible)
- Repair cracks and holes in ceiling and walls
- Make sure all wallpaper is secure
- Paint/stain any woodwork that is worn or chipped
- Clean draperies and blinds and make sure they open and close smoothly
- Deep clean carpets
- Stage the room to its best advantage
- Put away toys and hobby supplies and other personal items

### **Kitchen and Bathrooms**

- Make sure countertops and sinks are clean, de-cluttered, and stain-free
- Fix dripping faucets
- Organize pantry and cupboards so they appear clean, neat, and spacious
- Make sure the refrigerator and freezer are defrosted and free of odors
- Clean the oven and cook-top thoroughly
- Remove grout and soap stains from tile
- Replace any missing or cracked tiles or grout
- Make sure all joints are caulked
- Make sure all fixtures, including heat lamps and exhaust fans are operating
- Store all supplies, such as toilet paper, shampoo bottles, and cleansers
- Put away prescriptions, jewelry, and any items of valuable that are at risk for theft

### **Bedrooms**

- Put away toys, clothes
- Neatly make up the beds
- Keep all closets clean and organized and treat any odors
- If you are still living in the house make bed every day, put away dirty laundry, and keep bedside table clear of clutter

### **Tidy Extras**

- Plant flowers to brighten a walkway and enrich the entry
- Remove any indoor houseplants that are brown or losing their leaves
- Get rid of worn-out throw pillows
- Remove all "fixer" cars, campers, and boats from the property
  - Use a critical eye when making changes, your agent can help give unbiased opinions